IMMEDIATE ACTIONS TO DEAL WITH A STUDENT FATALITY

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Contact the HS & E office by telephone; 01509 222181, fax;

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## **Reacting to a Student Fatality – Key Contacts**

## KEY CONTACTS: Relevant WARDEN; Relevant HEAD OF DEPARTMENT; CHIEF OPERATING OFFICER; DIRECTOR OF STUDENT SERVICES ; CHAPLAINCY; SECURITY.

## ALL key contacts should be informed <u>as soon as possible</u> following the fatality.

**Chief Operating Officer** will inform: V-C's Office, Public Relations, Human Resources, Student Records, Students' Union, Switchboard. **Director of Student Services (SS)** will inform: Careers, Counselling, Wardens, DANS, Student Support Centre, Medical Centre, imago Services.

Warden** (see below)	Head of Department**	Chaplaincy	Vice- Chancellor's	Security	Public Relations	Counselling	Imago Services	Student records	Students' Union	Medical Centre
	(see below)		Office							